

# Elijah T. Snow-Rackley

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## Summary

I am a project manager and technologist with almost a decade of experience in web development, database and server management, systems administration, equipment and software maintenance, and user training. I capably lead diverse teams in high-pressure work environments to bring complex projects to success. I offer a deep understanding of the unique needs of organizations that require team members to remain flexible, work efficiently, independently problem solve, and build strong working relationships.

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## Experience

### Chroma Technology

#### Project Manager, Martech Coordinator

Effectively coordinated forty team members across nine different companies; oversaw the execution of a comprehensive project plan for a large scale eCommerce website re-platform. Helped organize ongoing Salesforce implementation. Collaborated to develop and execute plans on how to build internal, cross-platform analytics to reach strategic goals.

BELLOWS FALLS, VERMONT

January, 2020 – Present

### Lake & Sky Integrated Technologies

#### Web Developer & IT Consultant

Capably managed IT and web development services leveraging strong background in technical expertise and client relations. Served a broad range of clients and industries including industrial manufacturing, healthcare, education, and advertising.

CLEVELAND, OHIO

January, 2019 – January, 2020

### Yellow Springs Home, Inc.

#### Miller Fellow

Developed a project plan to overhaul internal systems including a budget review, audit of existing technical infrastructure, and advised on software alternatives. Oversaw and led the organization through platform migrations to move all remote database and backup services over to more affordable in-house operations.

YELLOW SPRINGS, OHIO

July, 2017 – December, 2018

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## Skills & Technologies

### Key Skills:

- Adaptable and independent.
- Strong facilitator in team settings; experienced with effective communication and conflict resolution.
- Capable manager; strong interpersonal skills.
- Expertise with most project management tools.
- Experience with a variety of software development languages and database systems.

### Technologies:

- Atlassian Suite: Jira, Confluence, Trello
  - Microsoft Toolset: Azure DevOps, MS Project
  - Salesforce Administration & Development
  - Airtable
  - Apex, SQL, Python, JS/TS, Ruby, R
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## Education

### Antioch College

#### B.A. in Progress

YELLOW SPRINGS, OHIO

2016 – 2018

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## Additional Experience

### Antioch College

#### Community Coordinator

Successfully led a team of twelve in an administrative review and redesign of college governance. Effectively managed all office, personnel and administrative tasks on behalf of the department. Facilitated stakeholder outreach and oversaw major events planning and programming. Contributed to the development of innovative business strategies and oversaw community participation in the strategic planning process.

YELLOW SPRINGS, OHIO

June, 2017 – December, 2018

**IT Help Desk Coordinator**

*September, 2016 – December, 2018*

Managed institutional scale IT infrastructure as coordinator for technical support services. Acted as a G Suite and Active Directory administrator collaborating directly with the department director.

**Critical Exploration Press**

CAMBRIDGE, MASSACHUSETTS

**Web Development Consultant**

*January, 2018 – May, 2018*

Designed the CEPress website; trained and instructed staff on how to maintain the website. Served as the lead on content development and social media management. Collaborated with MIT faculty in ongoing research on technical education.

**S.D. Solutions, LLC**

CLEVELAND HEIGHTS, OHIO

**Web Developer**

*May, 2016 – September, 2016*

Worked directly with clients to develop and design websites, participated in the development a custom CMS, and managed both local servers and hosting services for both the company and its clientele.

**Zygote Press, Inc.**

CLEVELAND, OHIO

**IT Administrator**

*June, 2014 – November, 2015*

Was the sole manager of IT services and systems administration for the business; successfully oversaw network infrastructure, database maintenance and security, and general upkeep.

**Snowy Penguin Solutions, LLC**

SHAKER HEIGHTS, OHIO

**Software Development Intern**

*February, 2013 – December, 2015*

Responsibly handled client networking and communications, co-teaching of web development classes, and development of web applications/services for a diverse group of customers.

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References available upon request.